

**FIRST 5 - PLACER
CHILDREN and FAMILIES COMMISSION**
11820 Enterprise Drive
Auburn, CA 95603

Meeting Minutes September 13, 2007

Attendees – Commissioners & Staff:

Dr. Sandra Naylor-Goodwin, Chair-Commissioner, Children's Behavioral Health
Catherine Goins, Vice-Chair, Commissioner, Childhood Development
Elaine Rowen, Ph.D., Commissioner, Early Education
Richard J. Burton, M.D., M.P.H., Commissioner, Placer County Health Officer (via telephone)
Dayle Edgerton, RN, Commissioner, Child Health Care
Kim Haswell, Commissioner, Consumer
Bob McDonald, Commissioner, Early Intervention
Don Ferretti, First 5 Director
Nancy Baggett, Staff Support, Administration
Sandy Renz, Staff Support, Administration

Commissioners Not in Attendance:

Jim Holmes, Commissioner, Board of Supervisors, District #3
Melanie M. Cleary, Commissioner, Lake Tahoe Area

Public Attendees:

Vicky Pantels, UC Cooperative Extension UCCE
Kelly Bennett Wofford, Children's Health Initiative
Francine Nunes, PCOE/Local Childcare Provider

Call Meeting to Order

Meeting called to order at 4:37 p.m.

I. Public Comment:

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action this meeting on items not published on this agenda.

None

II. Approval of Minutes:

Motion to approve the minutes from the July 12, 2007 meeting.

Rowen/Edgerton Unanimous

III. Commission Action Items:

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1. 2008-09 Contract Renewal Rating Scale

All First 5 funded service contracts run from July 1st through June 30th. The contracts are up for renewal annually. Each year, the Commission affirms the Contract Renewal Rating Scale criterion that is used to determine whether a contract is renewed or not. The scale is used by staff as a guideline to develop contract renewal recommendations to the Commission.

Action Requested

- Approval of the 2008-09 Contract Renewal Rating Scale.

Discussion:

Clarification was made that the rating scale criterion is used for renewal of a contract. This criterion is not used at the start of a funding cycle to award new funding. No substantive changes were made to the contract renewal rating scale previously approved by the Commission.

It was discussed that the initial rating will be presented to the Commission in April 2008. The contract renewal rating criteria is a tool used by staff (With input from the Evaluator) to make recommendations to the Commission. The Commission will make the final decision as to whether a contract is continued or not. To clarify this distinction the language in the introduction to the rating scale was changed to read:

The following is the rating scale that will be used by staff to develop 2008-2009 contract renewal recommendations to the Commission.

Motion to approve the 2008-09 Contract Renewal Rating Scale with additional language.

Mc Donald/Haswell Unanimous

IV. Commission Information Items:

- Children's Health Initiative Update – Kelly Bennett-Wofford

Health Net expects to file with the Department of Managed Health Care (DMHC) within the next two weeks. They are looking at December before they could have approval from the DMHC and start enrolling children in the Healthy Kids insurance. Health Net has not reached a contract agreement yet with the Tahoe Forest Hospital thus there are areas where they do not have coverage. Health Net hopes to receive a signed letter of intent with the hospital prior to the filing with the DMHC. Health Net's strategy for making a good case is to file showing all the work that they have done to get contracts with providers, especially specialty providers. Health Net has to go through this process to prove to DMHC that they have exhausted all efforts possible to contract with providers. This is a very similar situation that Health Net went through in establishing the Children's Health Initiative (CHI) in the Lake Tahoe portion of El Dorado County.

Kelly Bennett Wofford, our CHI consultant, is contracted with us through December. Under her contract she will function as our interim Local Plan Administrator (LPA). The local LPA is the entity that would administer the Healthy Kids product (i.e., eligibility determination, enrollment, report generation, etc.). The Commission will need to decide how to fulfill the LPA role after December. Kelly spoke with El Dorado County to determine if they were interested in performing this service for the Placer CHI. The CHI

in El Dorado County uses their public health department as the LPA. The public health director of El Dorado County wants to see Placer County be successful with a CHI and welcomes a meeting to offer any information on how their program is run, and to share their strategies, in particular in the South Lake Tahoe region. Kelly will arrange this scheduled time with El Dorado County. It was suggested that maybe the Placer County Health Department might be interested in functioning as the LPA for the Placer CHI. Don will make contact with Pat Orme (the Assistant Director for Community Health Clinic in Placer County) to determine interest.

- Follow-up Staffing/Workload Study Recommendations

Nancy Baggett's Staff Services Analyst II position is being evaluated to see if it is classified at the correct level. Nancy is currently in the process of completing the (PIQ) Position Inventory Questionnaire that is required by personnel to complete this process. In respect to Sandy Renz' Administrative Clerk Journey position being changed from temporary extra help into permanent extra help, Don received the OPEB costs from County Personnel. It was agreed that this information will be brought to the Executive Committee to discuss options available.

V. Commissioner Reports:

Elaine Rowen – As a First 5 – Placer representative to the Mental Health Services Act (MHSA) Steering Committee, Elaine attended the MHSA Community Wellness Committee meeting on July 27th. This Committee expects to have some progress made by February of 2008. Commissioners Dayle Edgerton and Melanie Cleary are alternate members to the Mental Health Services Act (MHSA) Steering Committee,

Meeting Adjourned: 5:43 pm

For more information concerning these minutes contact Don Ferretti, Director for First 5 Placer at 530.886.1824 or dferrett@placer.ca.gov.

